

Breast Cancer Task Force of Greater Miami Valley
Meeting Minutes
January 18, 2011

Members Present: Sharon Becker, Rosalee Bradley, Elaine Cope, Kimberley Freeman, Leigh Ann Fulford, Flora Igah, Ann Lensch, Sharon Kershner, Amy McKenna, Aaron Morman, Karen Pelfrey, Lisa Rucker, Roberta Taylor, Nancy Thoma, Michelle Upshaw, and Frances Wade.

Members Absent: Sarah Becker, C.J. Bruggeman, Faith Callif-Daley, Kim Faris, Marianne Farmer, Cynthia Ford, Lamar Ford, Denise Gilmore, Annmarie Halfpap, James Hamilton, Kathy Haight, Deborah Jordan, Pam Kraft, Heleena McKinney, Emily Oehler, Kay Parent, Julie Robbins, Julie Sawyer, Dr. Paula Termuhlen, and Frances Umoh

Guests: None

Officers for 2011: Chair: Leigh Ann Fulford
Vice Chair/Treasurer: Michelle Upshaw
Secretary: Sharon Kershner

Medical Director: Paula Termuhlen, MD

Mission Statement: *To empower our community through education, support and advocacy regarding prevention, early detection, and treatment of breast cancer*

I. Welcome: Leigh Ann Fulford welcomed everyone to the January 2011 BCTF meeting. 2011 Officers were introduced, and Leigh Ann has asked members to keep her posted on new information that may be of interest for the BCTF.

II. Approval of Minutes: December 2010 minutes were approved by Sharon Becker and Roberta Taylor.

III. Finance Report: Leigh Ann Fulford reported that the balance of the bank account is \$1168.43 after paying the expense of the new edition of the Breast Health Resource Guide-\$1264.25 to Rand Associates.

IV. Committee Reports: The Marketing and Education Committee reports were emailed to members prior to the meeting.

- A. **Marketing Committee:** *Sharon Becker reported* - The meeting for 1/20/2011 has been cancelled and rescheduled for 2/17/2011 at 10 am. Location to be determined.
- B. **Education Committee:** *Ann Lensch reported* - The new breast health resource guides are available. Ann will bring smaller boxes to each meeting for members to take. The education committee will be meeting soon to discuss the suggestion for a new resource booklet for breast cancer patients.
- C. **Speaker Committee:** No report.
- D. **Event Committee:** *Aaron Morman reported* – Event Committee to meet following present meeting.
- E. **Membership Committee:** No report

V. Old Business:

- A. BCF & BCTF Video Contest 2010:- Leigh Ann encourages BCTF members to go online to view the videos. School teachers will be judging the videos to determine the top 10. Members from the BCTF will then vote for the winner of the traveling trophy. BCTF members are encouraged to volunteer to help vote. The ceremony will recognize the participants and winners. This will be a very nice ceremony. BCTF members are encouraged to attend in support of the event and to work the event. The location and date for the ceremony is to be determined. It will possibly be the first or second Sunday (early evening) in March. Location, date and time to be announced when determined. Jim Hamilton is planning on providing a gift of appreciation to each participant.
- B. Pink Ribbon Necklace Fundraiser: No report
- C. Additional Breast Health Resource Guide per Education Committee: Ann stated education committee will meet to discuss the suggestion to make another resource guide for individuals with breast cancer. Another suggestion was to put resources on BCTF website.
- D. Noble Circle Ad: Leigh Ann announced the BCTF advertisement has been purchased and placed in the Noble Circle Project event program. Event tickets and raffle tickets are now on sale. Event is February 26, 2011.

VI. New Business:

A. *Changes in meeting time and meeting agenda discussed for 2011 BCTF meetings:*
It was determined that the meetings will begin promptly at start time. New meeting start time is 8:30am and duration of meetings will be one hour. It was understood that some meetings may need to be a little longer due to guest speakers, but will not last longer than 1 ½ hour. Members can come at 8:15am for 15 minutes of networking prior to the meetings if desired.

Requests for committee reports will be emailed to committee chairs one week prior to each meeting. Committee reports are to be emailed to Sharon Kershner at sharon.kershner@khnetwork.org by the Thursday before the next meeting. Speaker will be scheduled for every other meeting. Following speaker presentation, the speaker will then be dismissed and a short member meeting will then be held.

The above meeting times and agenda structure are in accordance to the BCTF Bylaws.

The Bylaws state the January meeting is to include the annual meeting report. This report was reviewed at the December 2010 meeting. It was suggested that the BCTF may want to revise the bylaws to state the December meeting could include the annual report.

VII. Round Table:

Sharon Becker: If anyone is interested in learning more about writing grants or seeking funding, etc. our next workshop is March 25 at Madison Lakes Conference Center. See brochure for more information.

We are launching the next round of our AED in Faith Communities matching grants project, beginning Feb. 1, 2011. For the letter and application please go to the GSH website using this link: <http://www.goodsamdayton.org/gshservices.aspx?id=50143>

Michelle Upshaw announced a 'quit smoking' program titled "Freedom from Smoking". This is an 8 session program and begins January 24th. Program flyer will be sent to S. Kershner and will then be emailed to BCTF members.

Leigh Ann Fulford shared the following updates:

- Girl Scout Troop 30031 counted 2,471 lids for a total \$247.10 this year. CARE Walk has raised over \$1,800 since we started collecting lids several years ago. Thank you to the BCTF for your support!
- Our 10th CARE Walk will be held on May 14th. We are accepting sponsorships until Jan 31st. Please see attached letter for details. Thank you for your continued support.

Next BCTF Meeting:

Tuesday February 15, 2011 at 8:30am at Drew Health Center

Respectfully Submitted,
Sharon Kershner, Secretary