

Breast Cancer Task Force of Greater Miami Valley
Meeting Minutes
April 20, 2010

Members Present: Sharon Becker, Rosalee Bradley, Leigh Ann Fulford, Annemarie Halfpap, James Hamilton, Kathy Haught, Flora Igah, Deborah Jordan, Sharon Kershner, Ann Lensch, Amy McKenna, Aaron Morman, Emily Oehler, Kay Parent, Karen Pelfrey, Lisa Rucker, Roberta Taylor, Nancy Thoma, Michelle Upshaw and Frances Wade.

Members Absent: Sarah Becker, C.J. Bruggeman, Faith Callif-Daley, Kim Faris, Marianne Farmer, Cynthia Ford, Lamar Ford, Kimberley Freeman, Denise Gilmore, Pam Kraft, Julie Robbins, Julie Sawyer, Dr. Paula Termuhlen, and Frances Umoh.

Guests: Genessa Roberts Wright State University Student

Officers for 2009: Chair: Kay Parent
Vice Chair/Treasurer: Leigh Ann Fulford
Secretary: Kathy Haught

Medical Director: Dr. Paula Termuhlen

Mission Statement: *To empower our community through education, support and advocacy regarding prevention, early detection, and treatment of breast cancer*

Welcome: Kay Parent, Chair, welcomed everyone to the taskforce meeting and introduction of members was done.

Approval of Minutes: The March 16, 2010 minutes have two additions of changing 1st and 2nd motion to Jim Hamilton and Flora Igah instead of Roberta Taylor and Karen Pelfrey and to add that Leigh Ann Fulford was presenting CAREWalk and Video Contest to the Ohio Board of Education. A motion to approve minutes with corrections was made by Roberta Taylor and 2nd by Sharon Kershner. Members approved.

Finance Report: Leigh Ann Fulford reported that the balance of BCTF account is \$685.80 with a payment of \$67.50 to Annemarie Halfpap for our website costs, which results in a balance of \$618.30. A motion to accept treasurer's report was made by Kathy Haught and seconded by Sharon Becker. Members approved. Kathy also mentioned that the costs for the web site were for the domain and for the host, who maintains the website so that it can be accessed by anyone on the Internet. The cost for updating and maintaining the website is donated by Annemarie in the amount of \$600.

A discussion was held on Non-profit status for the BCTF (501C3) and whether the BCTF should pursue this further. Aaron Morman stated the Molina could give a "grant" for projects, printing, etc. but we would have to have the non-profit status to do so. Kathy Haught reminded the members that the Breast Cancer Foundation (BCF) graciously volunteered to be our fiscal agent for these type of donations. The pursuance of non-profit status was tabled at this time and would be revisited if we should starting receiving large grants or money.

Committee Reports: Committee reports were sent to members prior to the general meeting. Kay parent asked each chair to give a brief update:

Executive Committee – Chair ~ Kay Parent

By-Laws: Review and Revision to reflect practice.

Budgets: Education and Marketing chairs discussed need for printing and display board for upcoming events in May. Ann Lensch will contact Breast Cancer Foundation for printing 2 brochures and Resource Guide. Kathy offered to lend BCTF use of small display board.

Bookmarks and updating of information on display board will be printed using existing BCTF funds.

Video contest: discussed with recommendation for changes to back to committee.

Healthy Mom's Luncheon: discussed ways to co-host similar event in future.

Cancer Education Committee - Chair ~ Ann Lensch

The education committee is beginning work on revising the Breast Health Resource Guide and currently seeking funding for printing the guide and brochures.

Events Committee – Chair ~ Aaron Mormon

Working on Paint the Square Pink

Briefly discussed bringing back Healthy Mom's or another event

Further details after committee meeting that is right after BCTF meeting.

Marketing / Public Relations - Chair ~ Sharon Becker

The marketing committee met on 4/8/10 and are currently working on: Updating the website, reviewed the BCTF general brochure for changes needed, moving forward with printing of the bookmark, updating display board for 2010 events. Their next meeting is Mary 27, 2010 at 8:30 am at PCH building.

Membership Committee - Chair ~ Amy McKenna

The membership committee discussed whether membership was individual or organizational. After discussions, they felt that membership is individual not by organization. Amy also reported the we have 33 active members at this time.

Speaker Committee - Chair ~ Michelle Upshaw:

The speaker committee has scheduled Bette S. Sydelko, Clinical Medicine Librarian with Wright State University, for the BCTF May's Meeting. She will give the BCTF an overview of the free resources for consumers and health professionals from the National Library of Medicine. Michelle stated that they still have 3 more speakers to book for the remainder of the year. Suggestions were made on possible speakers from the members.

Old Business:

Budgets for events/activities A small discussion concerning accepting printing brochures from member organization in kind. More below under New Business. Also extending from this conversation came some ideas of partnering with local Girl Scouts and Sororities for educating girls and young ladies concerning breast (and cervical) health.

2010 BCTF and BCF Video Contest. The video contest has been delayed until the late summer-early fall. The committee is meeting Wednesday, April 11, 2010 to discuss the new date/time and timeframe for the contest. Updates will be forthcoming.

New Business:

Bylaws review and revision. Kay Parent reviewed all the changes with the members concerning the bylaws. Voting on accepting the revision will be done at the next general BCTF meeting.

Requests to Breast Cancer Foundation (BCF) for printing. Ann Lensch reported that a proposal was written and submitted to the BCF concerning printing of the BCTF brochure, the male breast cancer brochure, and the updated Resource Guide. The total for all printing came to \$1,627.76 approximately. This was the amount that was requested.

BCTF Bookmarks and display board. Sharon Becker reported that the BCTF bookmarks for promotion of website and the BCTF have been finalized. Printing of 1000 bookmarks would be \$41.50. The Executive Committee approved expending funds from the account to cover this printing. These will be available for the 2 events the BCTF will have a table at in May. The display board for events is also being updated by Annemarie Halfpap. The Executive Committee approved expending funds from the account to cover the updates.

Cards. A card for Kim Faris was circulated to the members to congratulate her on being inducted into the Oakwood Distinguished Alumni. A card for Jim Hamilton was circulated to the members to support him during his mother's breast cancer recurrence.

Round Table:

Sharon Becker. Sharon circulated a brochure on a workshop "From Vision to Practice...Growing an effective Congregational Health Ministry", which will be held on Thursday & Friday, May 20 (8:15am – 5 pm) & 21, 2010 (8 am – 5pm). Workshop will be held at Madison Lakes Learning Center in Trotwood. Cost is \$145 with continental breakfast, lunch, and materials provided. Deadline for registration is May 12, 2010.

Lisa Rucker. Lisa announced the Hospice of Dayton is now "The" Hospice of Dayton.

Roberta Taylor. Roberta handed out a flyer announcing the citywide skin screenings that will be taking place the week of May 10, 2010. This a collaboration of 9 organizations/hospitals that offer skin screenings at 7 different sites in the Miami Valley. Spaces are limited so an appointment is needed. Times/dates/locations and number to call are on the flyer.

Deborah Jordan. Deborah announced "The Jewels in Our Genes Study" a study concerning why young African American women suffer higher breast cancer rates and lower survival than Caucasian Women. This study is a partnership with The Witness Project, Roswell Park Cancer Institute, and the State University of New York at Buffalo and is sponsored by Susan G. Komen for the Cure. Their goal is to recruit 150 families (or approximately 400 women) in total across the United States. They are looking for African American women, who are pre-menopausal breast cancer survivors and their relatives who are also breast cancer survivors. For information contact Deborah Jordan.

Sharon Kershner. Sharon announced the “Walk for Wellness” will be on May 2, 2010 at Carillon Historical Park with the walk starting at 2pm. This walk benefits the Kettering Medical Center Foundation’s Walk for Women’s Wellness funds, which help the medically underserved women in our community to receive mammograms, breast ultrasounds, prostheses, and prosthetic apparel at no cost to them. There are also many booths/tables with health education, breast cancer products, etc.

Leigh Ann Fulford. Leigh Ann announced CAREWalk will be on May 8, 2010 at Oakwood High School with the walk starting at 9am. The walk’s proceeds go the Breast Cancer Foundation to help with breast cancer education and prevention programs in the Dayton area. CAREWalk will also have a health fair starting at 8 am.

Next BCTF Meeting:

Tuesday May18, 2010 8:15am at Premier Community Health

Respectfully Submitted,
Kathy Haught, Secretary